

COMMUNITY BUILDING REGULATIONS

1. EMPTY ALL TRASH AND GARBAGE, PUT CLEAN TRASH BAGS IN CANS
2. VACUUM ALL CARPET (INCLUDING MATS AT ENTRANCE & IN KITCHEN)
3. PUT AWAY ALL CHAIRS AND TABLES
4. CLEAN BATHROOMS
 - SWEEP AND MOP FLOORS
 - EMPTY TRASH CONTAINERS
 - CHECK AND FILL PAPER TOWELS AND TOILET PAPER
 - BE SURE ALL TOILETS HAVE BEEN FLUSHED AND ARE CLEAN
 - CHECK TO BE SURE NO WATER IS RUNNING IN SINKS OR TOILETS
5. CLEAN KITCHEN
 - SWEEP AND MOP FLOORS
 - WASH, DRY & PUT AWAY DISHES, SILVERWARE, UTENSILS & PANS
 - WASH OFF STOVE AND COUNTERS
 - DO NOT LEAVE ANYTHING IN THE REFRIGERATOR
 - LAUNDRY AND RETURN KITCHEN TOWELS
6. SET THE HEAT/COOL THERMOSTATS AS POSTED
7. COMPLETELY FILL OUT BUILDING CHECK LIST & LEAVE IN DROP BOX AT CITY BUILDING
8. TURN OFF ALL LIGHTS
9. LOCK ALL OUTSIDE DOORS AND LEAVE KEY IN DROP BOX AT CITY BUILDING

PIANO USE MUST BE SUPERVISED BY A RESPONSIBLE ADULT

PROPERTY SHALL NOT BE REMOVED FROM THE BUILDING

NO ALCOHOL OR SMOKING IS ALLOWED

THE ADULT IN CHARGE IS RESPONSIBLE FOR ALL REGULATIONS. FAILURE TO CARE AND MAINTAIN THIS FACILITY OR FAILURE TO ABIDE BY THESE REGULATIONS COULD FORFEIT YOUR OR YOUR GROUPS RIGHT TO USE CITY FACILITIES IN THE FUTURE

IF YOU HAVE ANY QUESTIONS CONTACT THE CITY OFFICE AT 778-1625.
THANK YOU FOR YOUR COOPERATION