

**City of Benton
Agenda
March 16, 2020**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approve Minutes**
February 18, 2020 Council Meeting
- 4. Public Comment**
- 5. New Business**
 - a. Robin Couey – Wreaths Across America
 - b. USD 375 – Bond Issue
 - c. ICI Renewal – Property & Casualty Insurance
 - d. Annual Personnel Policy Review
- 6. Other Business**
- 7. Department Reports**
- 8. Approve Bills**
- 9. Adjourn**

**City of Benton
City Council Meeting**

March 16, 2020

The governing body of the City of Benton, Kansas met in regular session at the usual meeting place in the city at 7:00 p.m. Mayor Brennan Dennison presided. Members of the council were present as follows: Ross Schoneboom, Curt Ghormley, Travis Swift, Janet Roths and Mike Wyant.

Pledge of Allegiance

Approve Minutes

Travis moved to approve the minutes from the February 18, 2020 regular meeting. Curt seconded. Motion carried 5-0.

Public Comment

New Business

Robin Couey, Wreaths Across America, requested a donation for placing wreaths on veterans' graves in the Benton Cemetery.

Ross moved to donate \$300 for Wreaths Across America which purchases 20 wreaths to be placed in the Benton Cemetery. Janet seconded. Motion carried 5-0.

USD 375

Don Potter, superintendent of USD 375, presented information on the upcoming Bond project for district facilities improvements.

Insurance Center Inc., Property & Casualty Insurance Renewal for 2020-2021.

Complete billing quote has not been received. Table until next month.

Personnel Policy Update

Council discussed updates to the current Personnel Policy.

Ross moved to approve the changes presented for page 10, part A & B (changing the way vacation time is accrued). Curt seconded. Motion carried 5-0.

Executive Session

Travis moved to go into executive session at 7:45 p.m. for 15 minutes to discuss attorney client matters. Janet seconded. Motion carried 5-0.

Reconvene

Curt moved to return to open session at 8 :00 p.m. Travis seconded. Motion carried 5-0.

The mayor informed the council that Tanner Whitson has been terminated within the probation period. The city will be hiring Ron McCullough for the maintenance department. Ron will start March 25th, 2020.

Department Reports

Maintenance – Per KDHE requirements, the water tower inspection has been scheduled for April by [redacted]. The cost of \$2800 will be split with Potwin since they have scheduled both cities together.

Presented more information on bids for a metal maintenance building. Council would still like to see other options.

Working on bids for street work for 2020.

Waiting on Very Affordable Plumbing to provide the data from the sewer line project.

Police – Braden discussed the efficiency and compliance with KBI and NCIC. He requested increasing the pay for the court clerk, Kristin Beggs, to \$800 per month (currently 481.95/month) to also work as the police clerk and assist with these requirements and provide better organization between the police department and the court. Kristin is already certified and trained in this area.

Ross moved to approve Kristin Beggs for a 90-day trial period in the capacity of Police/Court Clerk at \$800 per month. Janet seconded. Motion carried 5-0.

Working on sorting evidence and property from old cases.

The Lions Club is considering postponing Benton Days due to COVID-19.

City Clerk – the Audit is scheduled for March 31st.
Presented Financial Report for review.

Other Business

Ross submitted time worked in the office of 70 hours from January to current. The mayor entertained a motion to approve the 70 hours for Ross at \$30 per hour. Janet so moved. Travis seconded. Motion carried 4-0. Ross abstained.

Approve Bills

Ross moved to approve the bills as presented. Curt seconded. Motion carried 5-0.

Adjourn

Ross moved to adjourn the meeting at 8:55 p.m. Mike seconded. Motion carried 5-0.